



APPLICATION FOR SHIPBOARD EMPLOYMENT



International Cruise Shops, Ltd
Doral Concourse
8400 NW 36 Street, Suite 600
Miami, FL 33166 USA

Please Print

All questions must be answered completely, or your application may be disqualified from further consideration. Please attach a resume or curriculum vitae.

Please return your completed application, including any copies of certificates, letters of references or related items to the attention of Shipboard Employment or through the hiring agency you're in communication with.

Today's Date: _____

Hiring Agency: _____

PERSONAL INFORMATION

Last (Surname) _____ First (Given) _____ Nick Name _____ Middle Initial _____
Permanent Address _____
Home Telephone: _____ Mobile (Cellular) _____
Email address: _____ Date available to start work: _____

Have you ever been employed with Starboard Cruise Services before? YES NO

If yes, please state position held and dates of employment _____

Reason for leaving: _____

Have you ever submitted an employment application to Starboard Cruise Services before? YES Dates: _____ NO

How did you hear about us? Advertising Relative Employee Friend Cruised on Vacation

Name _____

Are you at least 21 years of age: YES NO Can you lift 55lbs (22.67kg/3.57 stone)? YES NO

Have you ever pled guilty or "no contest" to, or been convicted of a crime? YES NO

If yes, please provide the nature of the crime(s), country of jurisdiction where charges were pled, dates of charges, and any other information you care to disclose regarding the incident(s) _____

A shipboard employee's assignment lasts 6 months. Are you able to complete a full assignment term without disruption? _____

A shipboard employee will work extensive and irregular hours during the week, with no full days off. Are you willing to work those hours? _____

TRAVEL DOCUMENTATION

Passport Number _____ Issue Date _____ Expiration Date _____

Country of Birth _____ Nationality/Citizenship _____

Valid American VISA's (Transit/Seaman C-1/D, Tourist B1/B2):

Visa Type _____ Visa Number _____ Issue Date _____ Expiration Date _____

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Is there any reason why you may be denied entry to any country where a VISA is required? YES NO

If yes, please state country and reason why _____

Do you have a valid Seaman's Book? YES NO Nearest Airport to home _____

Please notify in case of emergency _____ Phone _____

CRUISE LINE INFORMATION

Have you ever worked on a ship before? YES NO Position _____ Cruise line _____ Dates _____

Reason why you left _____

Do you have any relatives currently working for Starboard Cruise Services? YES NO

If yes, please state name and cruise line _____

Do you have any relatives currently working on a cruise line? YES NO If yes, please state name and cruise line _____

LANGUAGE & RETAIL KNOWLEDGE

Knowledge of English language skills: Fluent, Good, Slight Speak _____ Write _____ Read _____

Please list any other language skills and level of fluency: Fluent, Good, Slight

Language _____ Speak _____ Write _____ Read _____

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Language _____ Speak _____ Write _____ Read _____

Do you have retail experience? _____ If yes, how long? _____

If yes, what merchandise have you sold? _____

EDUCATION

What is your highest level of education completed? _____

| School Name | Address | Dates Attended |
|-------------|---------|----------------|
| | | |
| | | |

EMPLOYMENT HISTORY

Starting with the most recent, account for the last 7 years of employment. Please explain any gaps in employment.

| | | | |
|--------------------|------------------|-------------------------|--------------|
| Employer: | | Mailing Address: | |
| Starting Job Title | Ending Job Title | Supervisor's Name/Title | Phone Number |

| | | | |
|--------------------|------------------|--------------------------|--|
| Starting Salary \$ | Ending Salary \$ | Dates Employed From: To: | Did you manage any staff? _____ If Yes, how many? |
|--------------------|------------------|--------------------------|--|

What skills did you use most in this position?

Please state reason why you ended employment.

May we contact this employer for a reference?

| | | | |
|--------------------|------------------|-------------------------|--------------|
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REFERENCES

List 3 references (excluding family members) that we may contact

| <u>Name</u> | <u>Title</u> | <u>Company</u> | <u>Job Relation to you</u> | <u>Phone Number</u> |
|-------------|--------------|----------------|----------------------------|---------------------|
| 1. _____ | _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ | _____ |

Applicant Statement

Prior to beginning employment, all applicants who are offered employment must complete and pass a fitness for duty physical examination including a drug test. All offers of employment are contingent and conditional on successful completion of the foregoing examination and drug test.

I certify that all information I have provided in this Application for Shipboard Employment in order to apply for and secure work with the employer is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any application from consideration for employment.

I understand that this application remains current for only 90 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that there is a 90-day probation period, which I must successfully complete.

I understand that my employment can be terminated at any time during this period for not adhering to rules and regulations set forth by International Cruise Shops and the Cruise Line, which I would be assigned to.

I also understand that if I am hired, I will be required to provide valid passport and any visas, which are required to work on or join a vessel.

Medical Statement

International Cruise Shops is interested in the protection and safety of its workforce. To ensure that safety, prospective employees are required to take a pre-employment drug test to provide assurance that they are free of illegal drugs.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

I certify that I have read, fully understood and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ Date _____